



Georgia Vocational Rehabilitation Agency

Vocational Services Document Checklist

In order to expedite eligibility and completion of your application for VR services, please have the following information or be prepared to provide it when applying online at <https://referral.gvs.ga.gov/> or by calling us at (844) 367-4872. Individuals are eligible for VR services if they meet all the following requirements:

- Physical or mental impairment;
- That impairment constitutes or results in a substantial impediment to employment;
- Services are needed to prepare for, secure, retain, advance in, or regain competitive integrated employment; and
- Goal of achieving a competitive integrated employment outcome.

PRIMARY IDENTIFICATION

Please provide documentation to verify identification

The following documentation can be used:

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| ☐ Federal, State or Local Government Issued ID Card Provided it Contains a Photograph or Information Such as Name, Date of Birth, Gender, Height, Eye Color, and Address | ☐ U.S. Birth Certificate/Amended Birth Certificate |
| ☐ Driver's License | ☐ U.S. Passport or Passport Card |
| ☐ U.S. Military ID Card | ☐ U.S. Certificate of Citizenship (N-560, N-561) |
| ☐ State of Georgia Certificate of Foreign Birth | ☐ Certificate of Naturalization (N-550, N-570) |
| ☐ Student ID Card with a Picture | ☐ Permanent Resident Card or Alien Registration Receipt Card (form I-551) |
| ☐ Proof of SSN: e.g., Social Security Card; W-2; Payscale; SSA-1099, etc. | ☐ Foreign passport that accompanied by a Form I-94 or temporary unexpired immigrant visa |
| | ☐ Employment Authorization Document that contains a photograph |

**Additional documents may be required to verify an applicant's lawful presence in the U.S.*

DISABILITY ELIGIBILITY DOCUMENTATION (ALL THAT APPLY)

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| ☐ Any Psychological records or Psychological Evaluations | ☐ Veterans Benefits |
| ☐ Any Medical or Hospital Records | ☐ Individualized Education Plan (IEP) |
| ☐ List of Medications | ☐ 504 Plan |
| | ☐ Social Security Disability Incentives (SSDI) or Supplemental Security Income (SSI) award letters |

NOTE: Recipients of SSI/SSDI Benefits that are based on their own disability are considered presumptively eligible for vocational services with a work goal.

*****ADDITIONAL DOCUMENTS MAY BE REQUIRED TO COMPLETE YOUR ELIGIBILITY DETERMINATION*****