

Minutes of Meeting
Georgia Committee of Blind Vendors
BEP Annual Training Conference
Sonesta NW Galleria
October 18, 2023

Meeting was called to order by Chairperson Alicia Morris.

Committee Members Present:

Alicia Morris, Chair
Carl Lee, Vending
Tim Stephens, Vending
Michael Armstrong, Snack Bar
Miranda Stewart, Snack Bar
Bob Matuszak, Contracts
Wesley Vaughn, Contracts
Dale King, At-Large
Zach Snow, At-Large

GVRA Staff Present:

Bobby Goodman, BEP Program Manager
Tara Woodford, BEP Contracts
Will Graham, BEP Training
Danny Murr, BEP Equipment Manager
Andrea Waddy-Willis, GVRA VR Fiscal

Guests Present:

Zach Thomas, Licensed Blind Vendor
Valerie Hester, Licensed Blind Vendor
Karmari Vaughn
Amber
Keith Morris, Licensed Blind Vendor
Kathy Morris, CBV Secretary

Chair's Welcome

- Alicia Morris welcomed everyone to the meeting.

GVRA Business Enterprise Program Staff Updates

- **Program Manager's Update, Bobby Goodman**
 - Credit Card Competition Act goes into effect next week
 - Restructuring BEP
 - Opened Palmetto Post Office last Friday, Cheryl Hodge is the assigned vendor
 - TSA Airport will be revisited in November. John Sanders is the assigned vendor and placement has been delayed due to unforeseen circumstances.
 - CDC, FEMA in Chamblee, DDS Norcross, and Royal are combining to make a vending route. Currently, two temporary vendors are doing the vending
 - Locations at the Capitol are getting another vendor or temp assigned to it as it is not making enough money to be sustainable.
 - Opening a new nanomart at Georgia Department of Public Safety. The site will be assigned to a trainee or temp to get data on sales.
- **Contracts Update, Tara Woodford**
 - 10 locations have transitioned from Third Party Vendors to licensed blind vendors
 - Realignment document describes satellite as in same county as stand-alone, if another county it is an attachment
 - FLETC contract was just completed
 - There is a 4 month deployment out of Fort Stewart from November-February. RFI has been sent to teaming partners. Solicitation for Fort Stewart will likely occur first of January.
- **Equipment Update, Danny Murr**
 - Repairs/Maintenance for Federal Fiscal Year 2023
 - Facility: \$70,817
 - Vending: \$213,133
 - Amount for repairs was so high because repairs techs had to make more than one trip for many of the repairs
 - Process for repairs now is that vendors contact consultants and consultants contact techs and techs contact Danny
 - Waiting on prior approval from RSA for Federal Fiscal Year 2024
- **Training Update, Will Graham**

- 3 provisional vendors: Joanne Bush, Shelby Ball, Xavier Hayes
- 6 candidates: Charles Almond, Eric Green, Donna Harvey, Cass Phillips, Michele Scandrick, Derick Whitaker, Derrick Riddle, Cassius Harding
- Refresher training will occur prior to interviews
- Training class is tentatively scheduled for April 2024 and will likely occur at Warm Springs

CBV General Discussion and Business

- Wesley Vaughn presented motion on liability insurance
- CBV members discussed reducing set-aside from 8% to 6%. Members acknowledged that it is easy to drop the rate but might not be easy to raise it in following years
- Michael Armstrong led discussion of vendor access to Team Georgia Marketplace
- Zach Thomas presented policy to remove the 70% or 210 score for awarding a facility. Highest score of bidders should win.

Meeting adjourned for the day.

Minutes of Meeting
Georgia Committee of Blind Vendors
Continuation of October 19, 2023, Meeting
BEP Annual Training Conference
Sonesta NW Galleria
October 20, 2023

Meeting was called to order by Chairperson Alicia Morris at 9:15 am.

Committee Members Present:

Alicia Morris, Chair
Carl Lee, Vending
Tim Stephens, Vending
Michael Armstrong, Snack Bar
Miranda Stewart, Snack Bar
Bob Matuszak, Contracts
Wesley Vaughn, Contracts
Dale King, At-Large
Zach Snow, At-Large

GVRA Staff Present:

Bobby Goodman, BEP Program Manager
Danny Murr, BEP Equipment Manager

Guests Present:

Jerry Bensman, Georgia Cooperative Services for the Blind
Zach Thomas, Licensed Blind Vendor
Valerie Hester, Licensed Blind Vendor
Amber
Kathy Morris, CBV Secretary

Chair's Welcome

CBV Business & Discussion

- **Equipment Repairs**

- Chair Morris asked Mr. Murr for the numbers asked for yesterday. Mr. Murr stated that \$19,607.45 was spent on parts out of the equipment repairs, but that the number did not include the cost for refurbished parts.
- CBV Member Zach Snow made a motion to hire two repair techs to service equipment in the field. Motion was seconded by Wesley Vaughn. Motion Passed.

Meeting adjourned.