

# Minutes of Meeting

## Georgia Committee of Blind Vendors

### Wednesday, April 20, 2022

**Meeting was called to order by Chairperson Alicia Morris.**

**Committee Members Present:**

Alicia Morris, Chair  
Michael Armstrong, Region 1  
Zach Snow, Region 2  
Phylliss Campbell, Region 4  
Wesley Vaughn, Region 5  
Heather Lopez, Region 6  
Tim Stephens, Region 7  
Valerie Hester, Region 8

**GVRA Staff Present:**

Teresa Eggleston, BEP Director  
Bobby Goodman, BEP Program Manager  
Danny Murr, BEP Equipment Manager  
Tara Woodford, BEP Contracts  
Will Graham, BEP Training

**Guests Present:**

Jerry Bensman, Georgia Cooperative Services for the Blind  
Bob Matuszak, Licensed Blind Vendor  
Keith Morris, Licensed Blind Vendor  
Valerie Hester, Licensed Blind Vendor  
Stanley Lopez  
Kimara Vaughn  
Pam King  
Kathy Morris, CBV Secretary

**Chair's Welcome**

- Alicia Morris welcomed everyone to the meeting.

## **GVRA Business Enterprise Program Staff Updates**

### **- Director's Update, Teresa Eggleston**

- BEPro software was approved. This means:
  - All inclusive accounts payable will still be with Jerry Bensman.
  - Salesforce will be gone
  - Taxes will be on BEPro
  - Equipment requests made in BEPro will go to Danny and a vendor will be able to see the status of the request.
- Looking for a replacement for Square
- Training class has 5 participants
- 53 Vendors in the program currently
- Vacation pay can be made out of set-aside

### **- Contracts Update, Tara Woodford**

- Al Tyler is having difficulty at his post office location
- GBA facility is up and running
- Working on Albany permits
- Sweet Sadie Mae is at the end of her full service agreement. Met with Rae and Carl to discuss.

### **- Program Manager's Update, Bobby Goodman**

- Airport interviews are May 17-18
- James Swafford retires on the 24<sup>th</sup> or 25<sup>th</sup>
- AFC reopens May 11<sup>th</sup>
- There are issues with rodents and cleanliness at the Dekalb County Courthouse
- Miranda Swafford Stewart is at FLETC
- 2 Peachtree location is closing immediately
- Al Tyler is handling vending at DOR

### **- Equipment Update, Danny Murr**

- Warm Springs is remodeling snack bar, there is housing available for a potential vendor
- Envision America is discontinued
- USA Tech magnetic swipe is going away

### **- Training Update, Will Graham**

- Training has three transfers
- Using MS TEAMS for training
- AWT – Assistive Work Technology unit will help with readability
- Recording all classes

- ServSafe Training will be next week
- Topics to be covered in training are:
  - Business planning, managing your money, receipts, basics of accounting, Intro to QuickBooks
- On-the-Job training is 4 weeks
  - Training vendors are Mark Shugart and Cheryl Hodge
- John Sanders, Phyliss Davis are eligible for bid
- Amanda Roberts, Dwayne French, Michael Collins, and Malcolm Harper are all provisional vendors.

### **CBV General Business**

- \$220,000 left over in FFRP funds
- Motion was made to use leftover FFRP funds for vendor. Motion seconded. Motion approved.

**Meeting adjourned.**